



Admissions policy

Policy Statement

At Bumble Bees we make our setting accessible to children and families from all sections of the local community.

Aim

We aim to ensure that all sections of our community have access to the nursery through open, fair and clearly communicated procedures.

In order to achieve this aim, we operate the following admissions policy.

- We ensure that the existence of the nursery is widely advertised in places accessible to all sections of the community.
- We ensure that information about our nursery is accessible - in written and spoken form - and, where appropriate, in different languages. Where necessary, we will try to provide information in Braille, or through signing or an interpreter.
- We arrange our waiting list in birth order. In addition our policy may take into account the following:
 - the vicinity of the home to our nursery; and
 - siblings already attending nursery.
- We keep a place vacant, if this is financially viable, to accommodate an emergency admission.
- We describe our nursery and its practices in terms that make it clear that we welcome fathers, mothers, other relations and other carers, including childminders.
- We describe our nursery and its practices in terms of how it treats individuals, regardless of their gender, special educational needs, disabilities, background, religion, ethnicity or competence in spoken English.
- We describe our nursery and its practices in terms of how it enables children with disabilities to take part in the life of the nursery.
- We offer the EYFS free entitlement during two 3 hour sessions each day. These are between 9am and midday and 2pm and 5pm. Our daily fee rate is £60.
- We monitor the gender and ethnic background of children joining us to ensure that no accidental discrimination is taking place.
- We make our equal opportunities policy widely known.
- We consult with families about the opening times of the nursery to avoid excluding anyone.
- We are flexible about attendance patterns to accommodate the needs of individual children and families.

Policy Updated January 2023