

The logo for Bumble Bees Day Nursery & pre-School features two cartoon bees, one on the left and one on the right, both with yellow and black stripes and white wings. The text 'Bumble Bees Day Nursery' is written in a large, yellow, bubbly font with a black outline, and '& pre-School' is written below it in a smaller, similar font.

Bumble Bees Day Nursery & pre-School

Fire safety and emergency evacuation

Policy Statement

We ensure our premises present no risk of fire by ensuring the highest possible standard of fire precautions. The person in charge and staff are familiar with the current legal requirements. Where necessary we seek the advice of a competent person, such as our Fire Officer, or Fire Safety Consultant.

Procedures

- The basis of fire safety is risk assessment. These are carried out by a 'competent person'.
- The managers have received training in fire safety sufficient to be competent to carry out risk assessment.
- Fire doors are clearly marked, never obstructed and easily opened from the inside.
- Smoke detectors/alarms and fire fighting appliances conform to BSEN standards, are fitted in appropriate high risk areas of the building and are checked as specified by the manufacturer.
- Our emergency evacuation procedures are approved by the Fire Safety Officer and are:
 - clearly displayed in the premises;
 - explained to new members of staff, volunteers and parents; and
 - practised regularly at least once every six weeks.
- Records are kept of fire drills and the servicing of fire safety equipment.

Emergency evacuation procedure

- In the event of a fire a member of staff will alert the children using a whistle.
- The children will assemble by the double doors in the main Nursery room.
- A senior staff member will identify the most appropriate exit and the children will be evacuated in a quick orderly fashion.
- A member of staff will check, if safe to do so, the building for any missing children or staff.

- After the evacuation we will assemble at a safe distance.
- We will do a register check to ensure everyone is present.
- A member of staff will telephone the Emergency services and parents at the earliest opportunity.

It is Bumble Bees policy to carry out a full evacuation fire drill involving all the children every Term. These are recorded in the register.

Policy Updated January 2023